

Instructions for online Sponsorship renewal

Go online to www.oklahomanurses.org the direct link to the “Join” page is:

<http://www.oklahomanurses.org/displaycommon.cfm?an=1&subarticlenbr=47> . On this page you will see a link for “Organizations interested in learning about affiliation and sponsorship opportunities, [click here.](#)”

Follow the link from the “Join” page and you will see a list of membership levels. This list includes all of our current sponsorship categories. Each category lists a brief description of the benefits you may expect to receive in appreciation of your sponsorship. Please consider the options available, and then select the appropriate level of support for your organization.

This selection takes you to the membership registration module. Here you will see the various membership and sponsorship levels. Indicate the level of support, then scroll to the bottom of the page and click the submission button.

The next step is to complete the information section of the application. You may elect to appoint an assistant, a program administrator, or an executive as the point of contact. Most correspondence is sent to the email address listed. Due to the constraints of our web-based module, you may choose to list a mobile number in the field “home phone” if you would like.

Once you have submitted the contact information section, a payment screen will appear. You have the option to pay by credit card or purchase order. The electronic payment process is fairly straightforward, but feel free to contact ONA if you experience difficulty.

- When selecting the Purchase Order Option, you will be taken to a screen with a link to a printable version. You may choose to print this to a PDF file or copy it into a text document for processing purposes. Please include a copy with remittance. Below that link, you will see that it has directed you to the main convention registration form. You do not need to complete registration at this time; a discount code will be sent to you with further instruction once payment is received.
- If processing payment electronically, you will also be delivered to the online convention registration module. . You do not need to complete registration at this time; a discount code will be sent to you with further instruction once payment is received. Once notified of your sponsorship, ONA staff will email a promotional discount code to the email address provided with additional instruction.

ONA appreciates your participation as a sponsor. Thank you for helping to make nursing positively possible in Oklahoma! We’ll see you at convention this fall!