

**Oklahoma Nurses Association**  
House of Delegates  
Minutes  
October 11, 2007

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>
<b>Call to Order</b>		The meeting was called to order by Karen Tomajan, President, at 4:05 p.m.
<b>Pledge of Allegiance</b>	The President led the delegation in the pledge of allegiance.	
<b>Credentials Committee</b>	Teresa Smiley, chairperson of the Task Force on Delegate Credentialing presented the report of the task force. As of October 11, 4:00 p.m., there were delegates from six regions for 42 of 55 positions; and 8 of the 12 Board of Directors, and 2 organizational affiliates and 1 past president for a total of 53 representatives	Hearing no objection, the President declared that the report from the Task Force on Delegate Credentialing be adopted as presented. The President declared that a quorum was present.
<b>Standing Rules for the House of Delegates</b>	The standing rules for the House were included in the delegates' packets. Adoption required a 2/3 affirmative vote.	Hearing no objection, the President declared the Standing Rules be adopted as revised.
<b>Adoption of the Agenda</b>	The proposed agenda, included in the delegate packet, was reviewed. The President asked for approval of the agenda and that it be reordered as necessary. President reminded delegates that all motions must be in writing and submitted to the Chair before the maker of the motion speaks to the motion.	Karen Tomajan proposed that the agenda be accepted. Joe Catalano seconded the <b>motion</b> to adopt the 2007 agenda and that the president be authorized to reorder the agenda as necessary. <u>Passed.</u>

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<b>Introductions</b>	The President introduced the Board of Directors: Vice President Linda Steele, Secretary/Treasurer, Linda Lyons-Coyle, Disaster Preparedness and Response Director, Keith Reed (excused); Political Activities Director Judith Harris, Education Director Patti Muller Smith, Practice Director Angie Kamermayer (excused), Region 1 Representative and President Lucille Cox; Region 2 Representative Linda Lyons Coyle; Region 3 Representative Karen Scott; Region 4 President and Representative Kay Farrell; Region 6 Representative and President, Joe Catalano; Region Presidents; Region 1 Past President - Darlene Bernard York (absent), Region 2 current President - Jennifer Warren and Past President – Lynn Caskey, Region 3 President Diana Mashburn and Past President Sharon Patrick; ONA Past President Robin Potter-Kimball. Shirley Domenico, Registered Parliamentarian, and ONA staff Jane Nelson, Jessica Carabahol, Loren Stein, Pam Grothe, Angie Mote were all introduced.	
<b>Questions for the Parliamentarian</b>	The President requested delegates to use the expertise of the Parliamentarian in framing motions or providing other parliamentary assistance.	
<b>Minutes</b>	The President appointed two members to serve as a committee to approve the minutes of the 2007 meeting of the House of Delegates.	Kay Farrell Joe Catalano
<b>Address of the President</b>	Vice President, Linda Steele introduced the ONA President, Karen Tomajan. President Tomajan shared her direction and vision for the association along with an update from the Center for American Nurses and the American Nurses Association, Journey to Nursing Excellence Conference and work being done to develop a state NDNQI Collaborative, the work of the IPV Task Force. She also extended appreciation to the hard work of staff. She thanked the Region Presidents for their leadership along with the Reach Out Task Force. Vice President Steele then returned the chair to President Tomajan and thanked her for her leadership with ONA and the Center for American Nurses.	The House expressed its appreciation for the President's leadership for the past year.
<b>Report of the Executive Director</b>	The President then introduced ONA Executive Director, Jane Nelson. Jane Nelson discussed current work being done to build a community of nurses. She also talked about the many accomplishments of the association.	
<b>Report of the Treasurer</b>	Secretary/Treasurer Linda Lyons Coyle presented the treasurer's report. She shared with the House that ONA overall was in the red and had retained a line of credit several years ago. Linda discussed that the board was working to improve our financial picture and had made several cuts. She also indicated that the 2006-07 audit was currently being prepared by an accounting firm.	Report was accepted.

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<b>2005-2006 Annual Reports</b>	The reports of officers and organizational units were presented in the <u>Annual Book of Reports</u> . The reports included the report of the President, the Vice President, the Executive Director, the Regional Nurses Associations, the Practice Director, the Education Director, the Governmental Activities Committee, the Disaster Preparedness and Response Report, the ONF, and ONA Representatives to State Councils and Committees.	The reports were adopted.
<b>Board Report</b>	<p>Linda Lyons Coyle reviewed the actions of the Board</p> <ul style="list-style-type: none"> <li>• Adopted a new logo unveiled at this Convention</li> <li>• Promoted the organizational sponsorship program with four facilities participating: INTEGRIS Baptist, INTEGRIS Southwest, Mercy Health Center and OU Medical Center</li> <li>• Continued to promote Nursing Excellence and Magnet Recognition with a second seminar focused on Shared Governance</li> <li>• Continued with the financial plan to ensure the rebuilding of the ONA reserve fund in the future.</li> <li>• Continued as a CNU Provider through the Texas Nurses Association</li> <li>• Continued our contract with EMSA to ensure viability of the Medical Reserve Corp for Oklahoma Nurses.</li> <li>• Continued to work with the APRN Coalition</li> <li>• Provided six LEAD-ON sessions as fulfillment of a grant from the Center for American Nurses. LEAD-ON is a Leadership program for emerging front-line nurse managers</li> <li>• Sponsored a 2nd Nurses Celebration Luncheon for nurses in Oklahoma City</li> <li>• Affiliated with IONE</li> <li>• Launched new website with great membership inactivity opportunities.</li> </ul>	
<b>Progress Reports on Actions of the House of Delegates, 2006</b>	<p>The first report heard was on Scope and Discipline of Nursing. The resolution was assigned to the Committee on Professional Practice. Kay Farrell presented the report.</p> <p>The second report was on ONA's position statement Nursing Staffing The resolution was assigned to the Committee for Professional Practice in the Workplace. Patti Muller-Smith presented the report.</p>	Reports were accepted.

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<b>Forum Discussion- Report from the Reach Out Task Force</b>	President Tomajan introduced Lucille Cox, co-chair of the Reach Out Task Force. Lucille walked the House through a PowerPoint sharing the work of the Task Force to date. She then facilitated a discussion on what ONA's next steps should be. Discussion focused on membership and steps necessary to build it as well as region structure. Executive Director, Jane Nelson shared the concept of Chapters that seems to be an emerging trend among other states. The House indicated interest in moving in this direction and to try it as Bylaws would allow.	
<b>New Business</b>  Resolutions	<p>Karen Tomajan presented the resolution addressing Positive Work Environments. Region 2 brought forward a motion to amend the 2<sup>nd</sup> resolve by "adding the word 'ethical' to read, 'that the Oklahoma Nurses Association endorse the right of every nurse to work in a healthy work environment free from horizontal violence and the ethical responsibility to....'". Both Betty Kupperschmidt, the author of the motion, and Jennifer Warren spoke in support of the motion.</p> <p>President, Karen Tomajan, asked the Delegates if there was any other new business to come before the House. There was not any other business brought to the House.</p>	<p><b>Motion to amend resolution passed</b></p> <p><b>The Resolution passed as amended.</b></p>
<b>2007 Election Report</b>	<p>Chairperson of the Nominations Committee, Diana Mashburn presented the report. The nominations and election were carried out in accordance with applicable provisions of the ONA bylaws and Policies and Procedures. The report of the committee for the 2007 ONA election included:</p> <ul style="list-style-type: none"> <li>• Number of ballots mailed: 951</li> <li>• Number of ballots returned: 186</li> <li>• Total invalid ballots: 11</li> <li>• Total ballots counted: 175</li> </ul> <p>On the basis of the report of the Nominations Committee, the Chair declared the following members elected:</p> <p>Nominating Committee</p> <p style="padding-left: 40px;">Ann Anthony Chair Cynthia Foust Barbara Patterson</p> <p>President-Elect: Chris Weigel Vice President: Kimberly Anderson Practice Director: Angie Kamermayer Political Activities Director: Barbara Smith</p>	<p>Verbal report was accepted.</p> <p>The House of Delegates congratulated the newly elected officers and thanked them for their willingness to serve the association</p>

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<b>Nightingale Tribute</b>	The Tribute was conducted for the third time to honor deceased nurses. Karen Tomajan explained the candle and white rose and read the poem. The following nurses were named in the tribute Evelyn Dianne Berrett, Cindy Hunter, Sarah Mosely, Ann Malone, Jess Nunley, Loy R Shaw, Mary Falling, Carmelita Smith, Katherine Carter, Mary Gillon, Cathy Ellis, Gladys Musgraves, Beverly Zurovetz, Penny Demarcus,	
<b>Seating of the Delegates for the 2007 House of Delegates</b>	The United Nations Model is used to determine seating. The regional nurses association that is seated first is selected by lot at each annual meeting. ONA Region 4 will be seated first in the 2008 House of Delegates.	
<b>Announcements</b>	Linda Steele announced that the Board of Directors will meet tomorrow afternoon at 3:00 p.m and not to forget about the PAC Silent Auction, which will close tomorrow at 10:10 a.m. Other announcements included: The Reception sponsored by the Oklahoma Beef Council would be immediately following the House OU Alumni Council NCF Breakfast Meeting tomorrow from 7 – 8 a.m., Thea Clark announced that the OLN Reception would start at 7:30 .	
<b>Adjournment</b>	The President adjourned the House of Delegates 5:30 p.m.	House of Delegates was adjourned.
<b>Recorder</b>	Respectfully submitted, Linda Lyons Coyle, ONA Secretary/Treasurer	